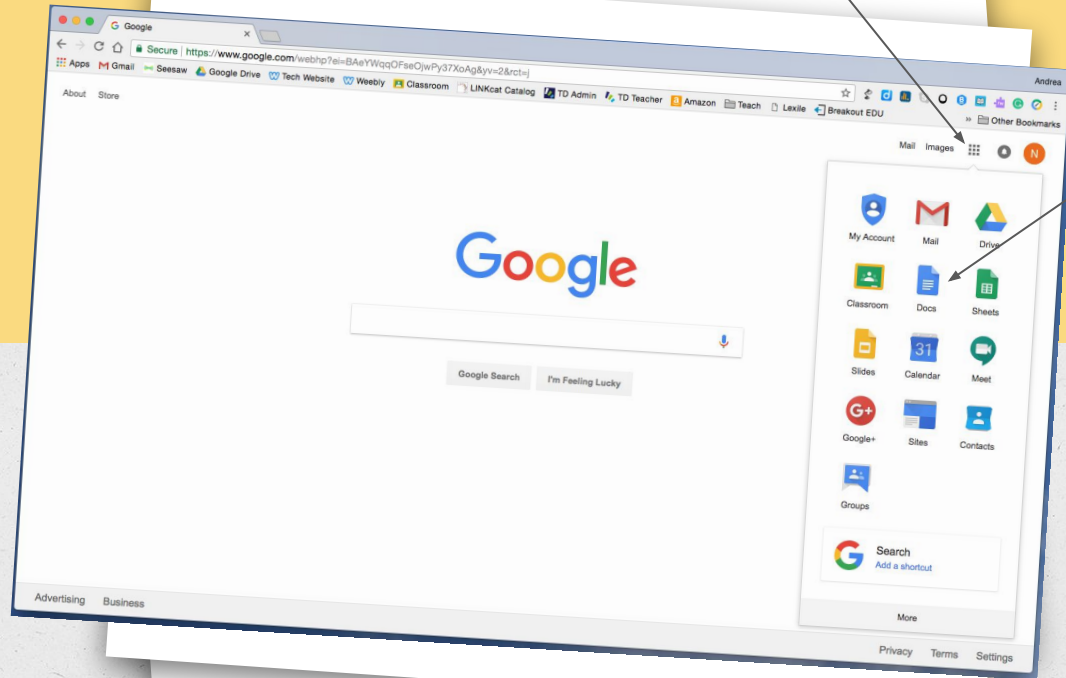


Creating Google docs

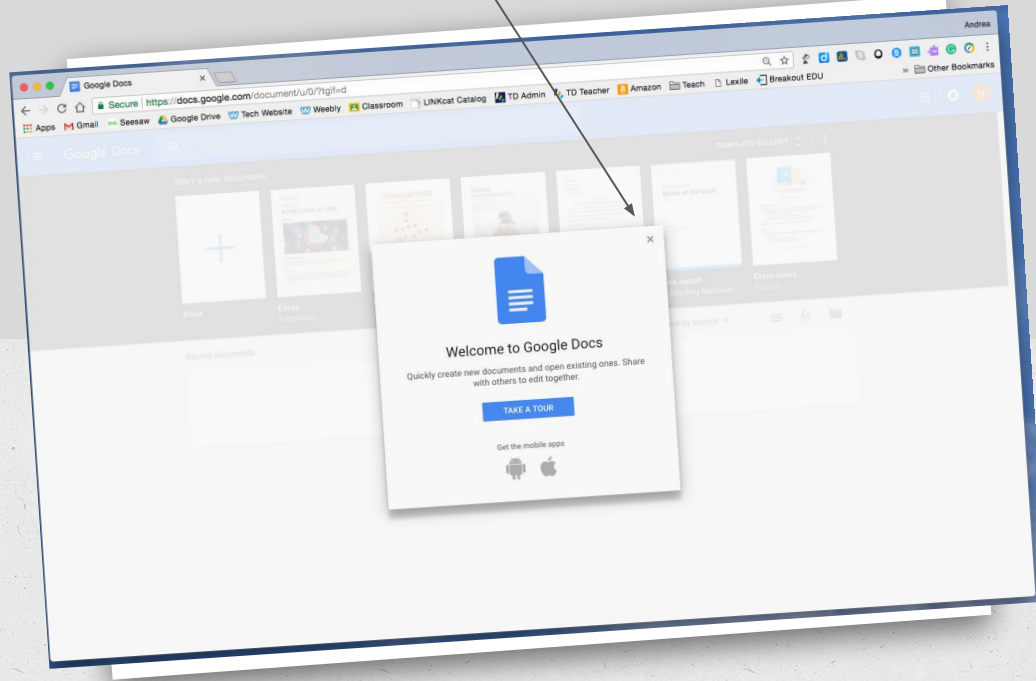
with the Nest

Click on the “waffle” dot box.

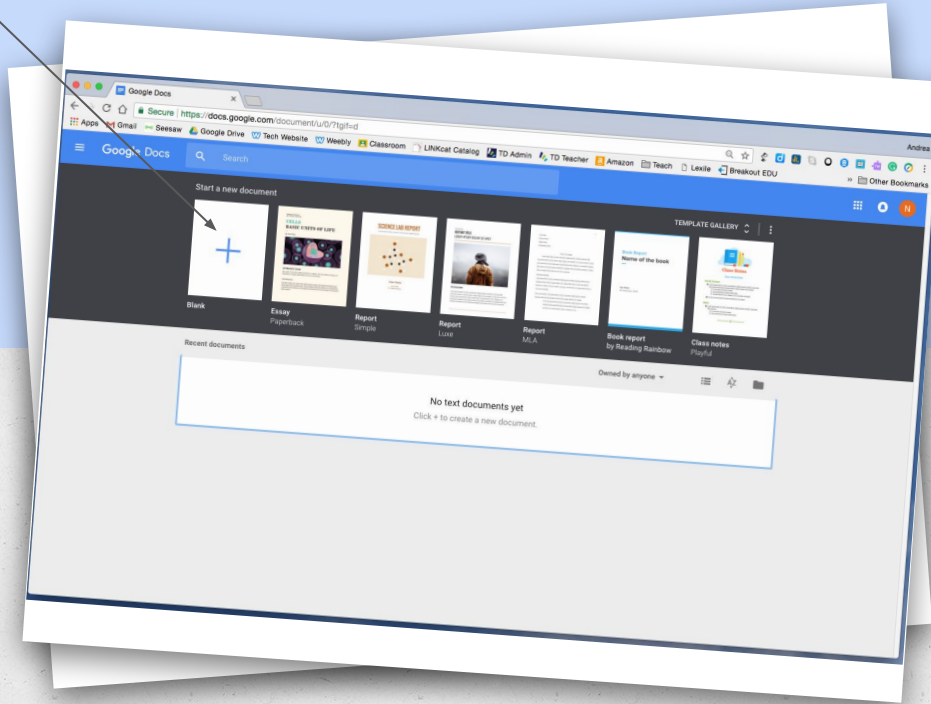
Click on **Docs**.



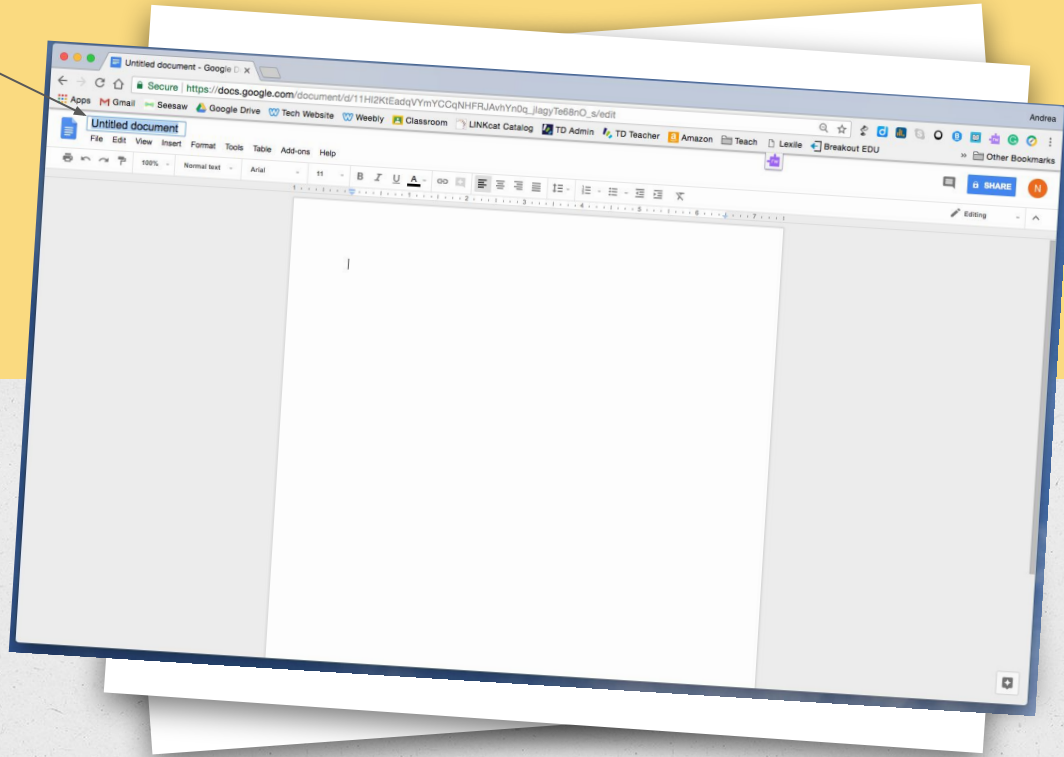
If you see this pop up message, just click on the **X** to get out of it.



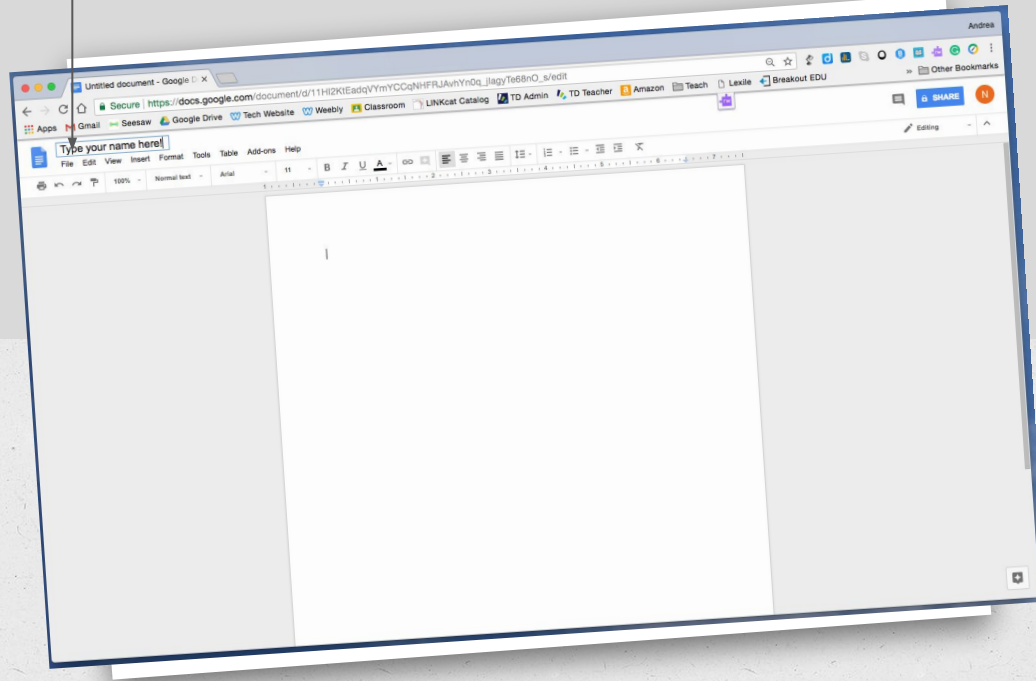
3. Click on the blue **+** sign to start a new document.



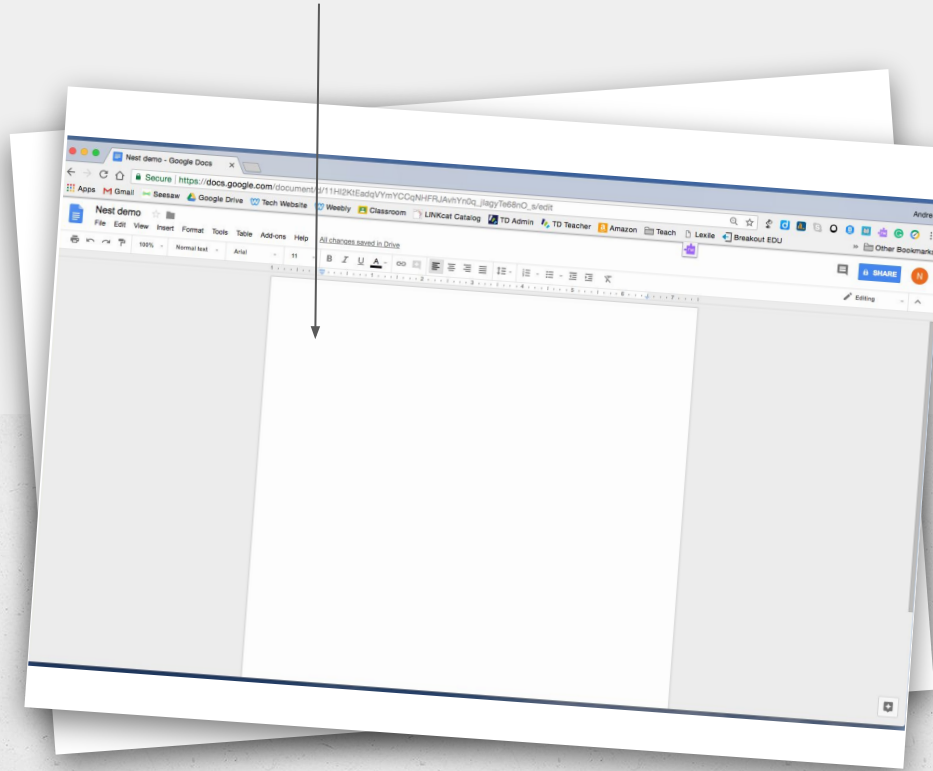
Click on the **title** box.



Use the keyboard to **type your name** here.



Click on the first line of the page and **type your name again.**

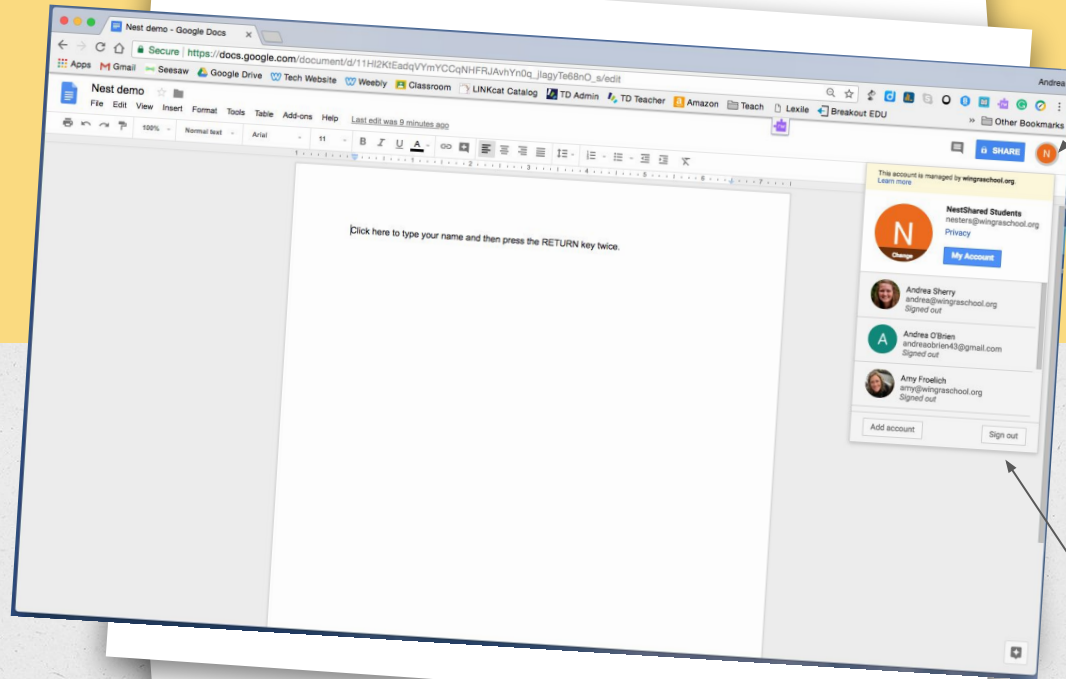


Press the **RETURN** key twice.



That's it for now! Don't forget to **log out** :)

Click on the orange **N** circle



and

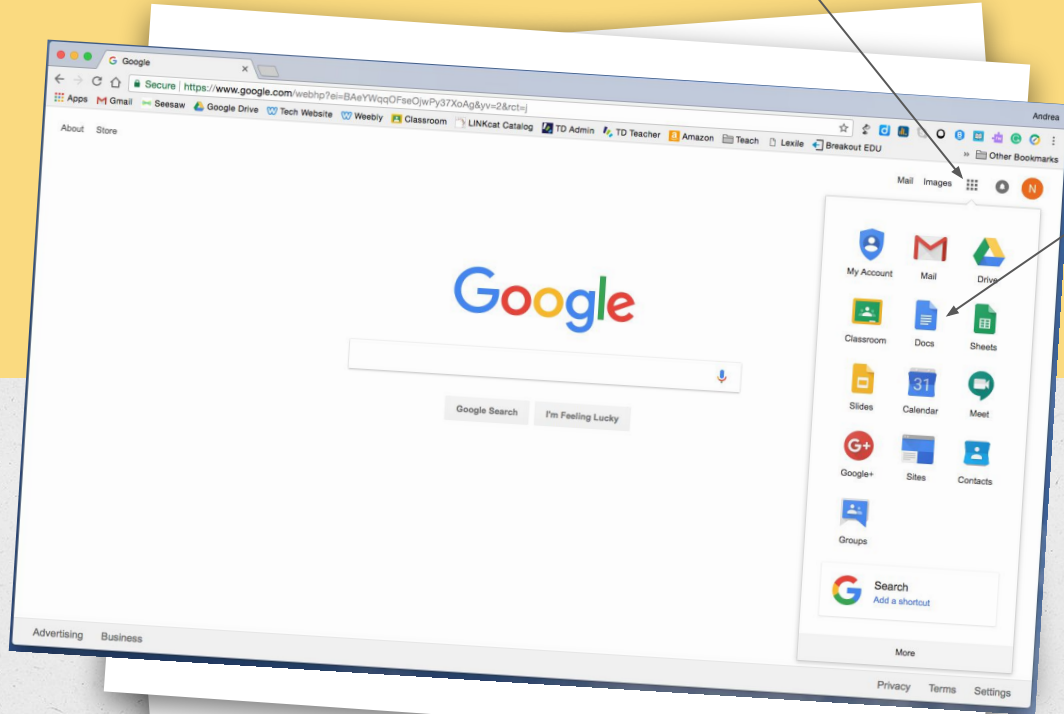
click on the **Sign out** button

Hello again!

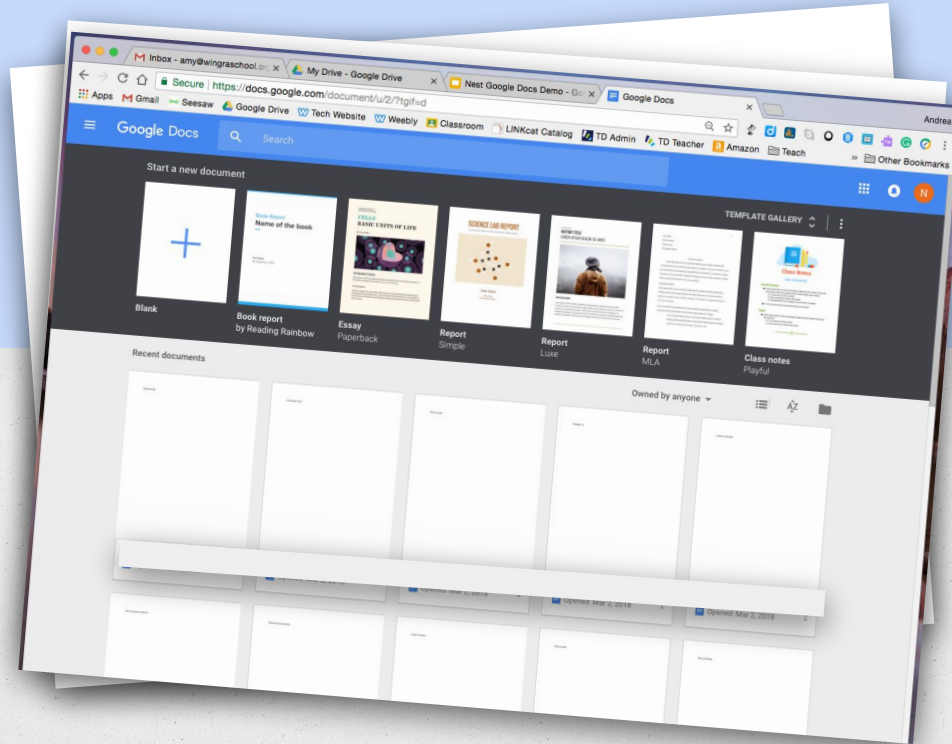
Let's play
some more
in our
Google
docs :)

Click on the “waffle” dot box.

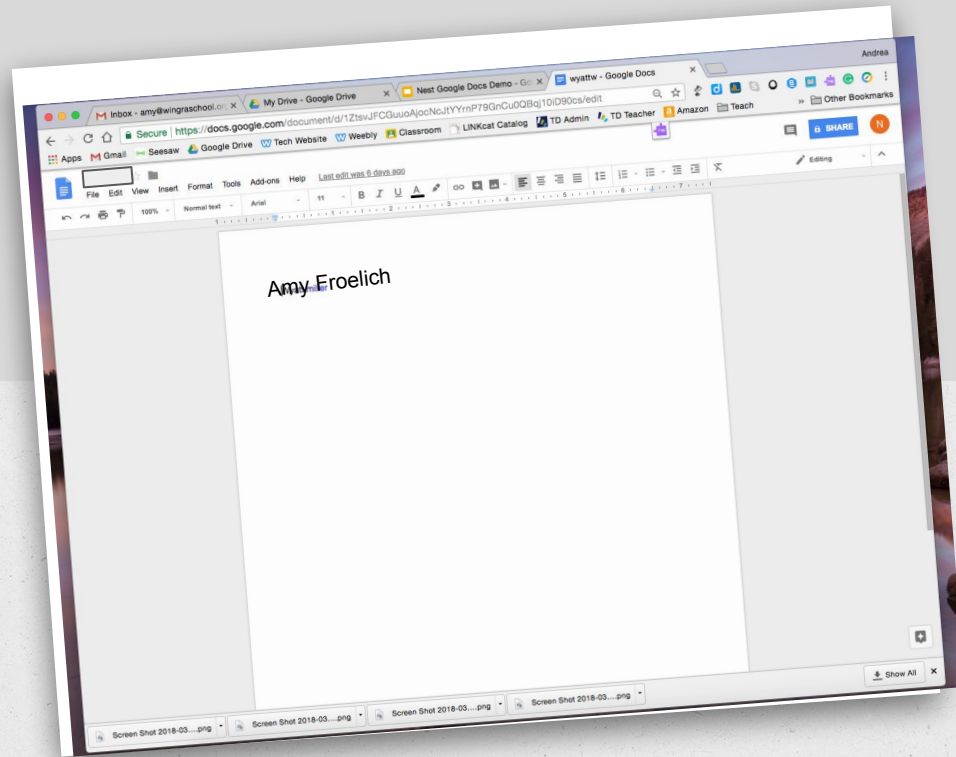
Click on **Docs**.



Scroll down to find your document and double click on your name.



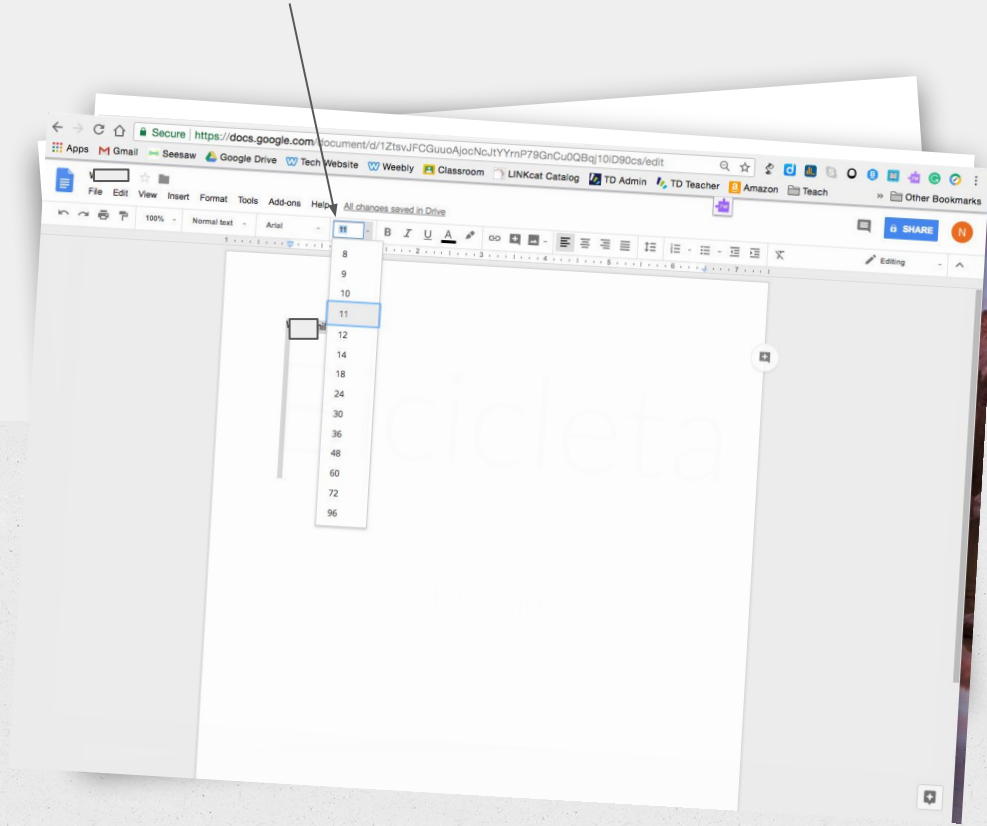
This is your Google doc that you created last week!



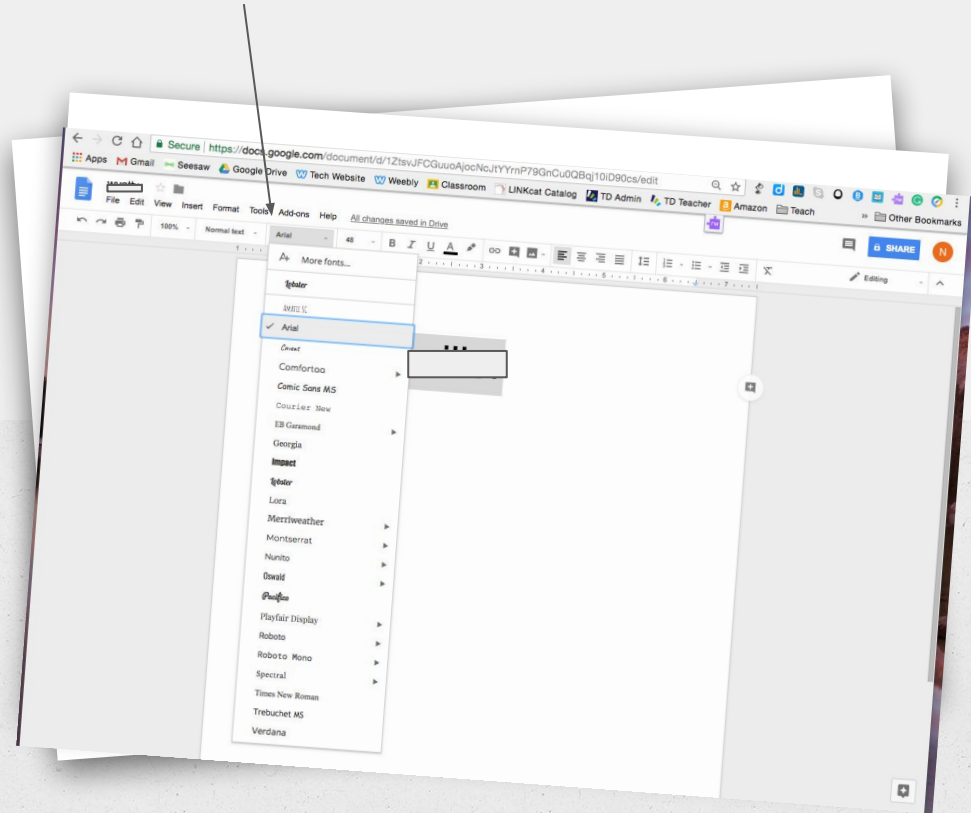
Press the **COMMAND** key and the **A** key at the same time. This will “select all” of your words.



Now you can look at the top toolbar and click on the numbers to choose the size of your name.



Now look at the top toolbar and click here to choose the type of font that you like best :)

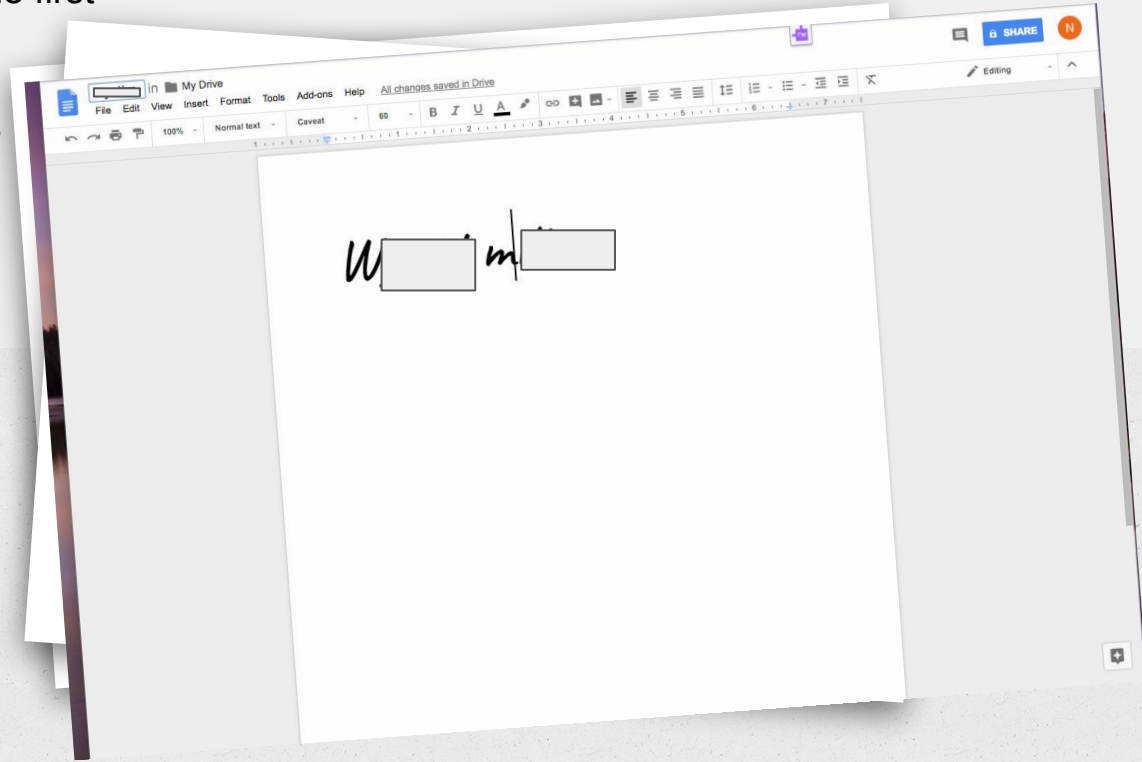


Steps to create a Capital Letter:

*Click the mouse next to the first letter of your last name.

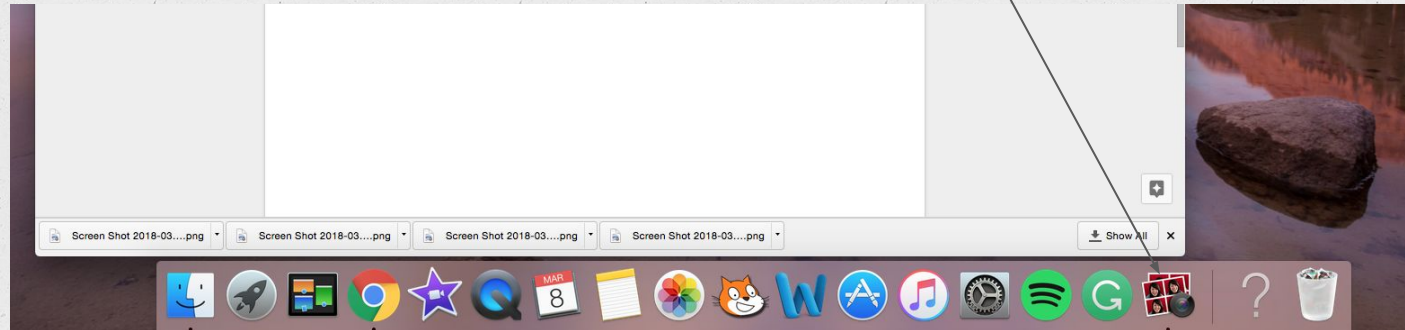
*Push the delete key once.

*Hold down the shift key
AND the first letter of your
last name.

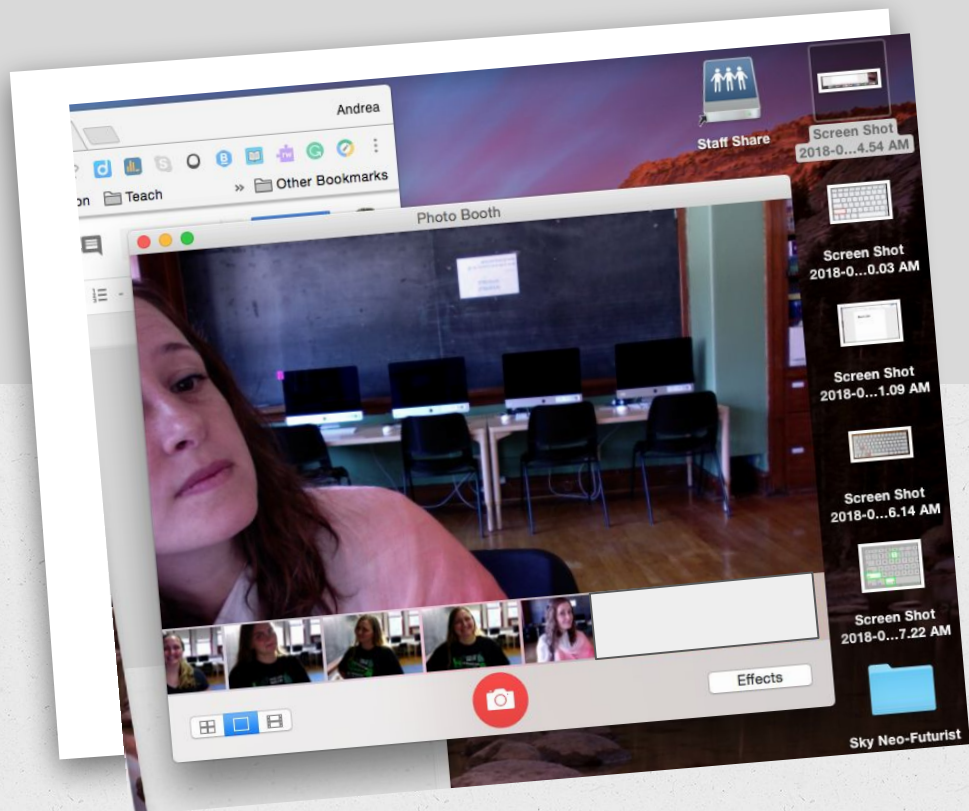


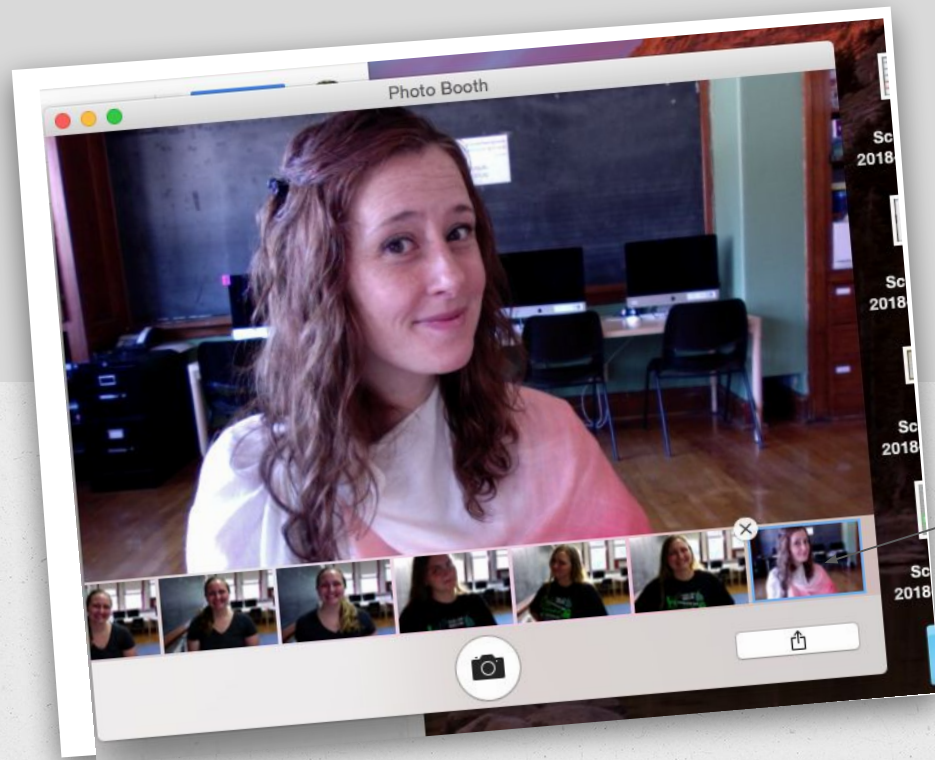
Hey, let's take a picture of ourselves and add it to our I.A.P nametag!

Look at the **bottom icon bar** and double-click on the **PHOTOBOOTH** icon.



Click on the RED CAMERA button when you're ready :)





Click on the photo
you want to use

and

DRAG it onto your
Google doc.

This is what my I.A.P nametag looks like now. Next week, we will share yours with the group :)

